

**Robeson County Planning Department  
P.O. Box 1284  
Lumberton, North Carolina 28359  
(910) 671-6298**

**Michelle S. Frizzell  
Zoning Administrator**

**LIST OF ADDITIONAL DOCUMENTS NEEDED**

1. Copy of recorded deed
2. E-911 Address Map
3. Tax Certification Form
4. Copy of site plan
5. Certificate of Need
6. Copy of tax map
7. List of adjacent property owners names & addresses
8. Need by \_\_\_\_\_, 200\_\_
9. Planning Board Meeting \_\_\_\_\_, 200\_\_ @ 6:00 p.m.
10. Commissioners Meeting \_\_\_\_\_, 200\_\_ @ 6:00 p.m.
11. Application Fee - \$150.00

Note: The Robeson County Planning Board Meeting is the 2nd Monday of each month and the Robeson County Board of Commissioners Meeting is the 1st Monday of the following month. We must have the application information in our office 14 days prior to the monthly meeting at which you desire your request to be heard.

The meetings are held in the Commissioner's Room, located at 701 N. Elm St., in the County Administration Building, in the City of Lumberton, NC. I will notify you by mail of the hearing.

**ROBESON COUNTY  
APPLICATION FOR CONDITIONAL USE PERMIT**

**TO: ROBESON COUNTY PLANNING BOARD AND  
ROBESON COUNTY BOARD OF COMMISSIONERS**

I (We), the Undersigned, do hereby respectfully make application and request the Planning Board and Board of Commissioners to grant a Conditional Use Permit as hereinafter requested, and in support of this application, the following facts are shown:

1. It is desired and requested that a Conditional Use Permit be granted for the property located on Secondary Road \_\_\_\_\_ /N.C. Hwy \_\_\_\_\_ and known as lot(s) number \_\_\_\_\_, block number \_\_\_\_\_ of map number \_\_\_\_\_, in the Township of \_\_\_\_\_. Said lot(s) has a road frontage of \_\_\_\_\_ feet and a depth of \_\_\_\_\_ feet.

2. The property to be effected by the request is owned by:

\_\_\_\_\_ as evidenced by deed from \_\_\_\_\_ recorded in Book \_\_\_\_\_, Page \_\_\_\_\_, Robeson County Registry.

3. The following are all of the individuals, firms or corporations owning property adjacent to both sides and rear of the property sought to be permitted for said request:

	NAME	ADDRESS
a.	_____	_____
b.	_____	_____
c.	_____	_____
d.	_____	_____
e.	_____	_____
f.	_____	_____
g.	_____	_____
h.	_____	_____

(Use an additional sheet of paper if necessary and look up the names in the Mapping Department of the Tax Office, in the County Courthouse, if they are not known).

4. If Conditional Use request is granted it is proposed that the property will be put to the following use:  
\_\_\_\_\_
5. It is proposed that the following type of buildings will be constructed:  
\_\_\_\_\_  
\_\_\_\_\_
6. The proposed request complies with the following prerequisites for approval of a Conditional Use Permit:
  - a. It will not materially endanger the public's health or safety;
  - b. It will not substantially injure the value of adjoining or abutting property;
  - c. It will be in harmony with the area in which it is to be located; and
  - d. It will be in general conformity with the Robeson County Zoning Ordinance or other plans officially adopted by Robeson County.
7. Attached is a map which shows the property affected by the Conditional Use request and other surrounding properties and their designated uses.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Address

(This application must be submitted to the Zoning Administrator not less than 20 days before the meeting of the Planning Board and Board of Commissioners).

**PLANNING BOARD ACTION:**

1. Application for Conditional Use Permit received on \_\_\_\_\_.
2. Application considered at meeting on \_\_\_\_\_.
3. As a result of the hearing, investigation and meeting, the Planning Board makes the following recommendation to the Board of Commissioners:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Robeson County Planning Board